

## Hoyt Lakes Memorial Cemetery Rules

Revised August 22, 2022

1. The Cemetery will be open 7:00 a.m. – 10:00 p.m. seven days per week.
2. Lot owners shall not change the grade of any lot nor interfere in any way with the general plan of the cemetery.
3. The planting of trees, shrubs, bushes, or flowers is not permissible.
4. Statues and statuettes are not permitted unless they are used as planters. One planter per lot with natural or artificial flowers is permitted. A wreath constructed of natural boughs, branches, or leaves, is only permissible from November 1 to February 1. Vigil lights are permitted year-round except the City will not be held responsible for any damage caused to them; solar lights will be considered vigil lights. Two of the following are permitted on the gravesite: planters, vigil lights, veteran's flag holders, and religious and fraternal emblems and are to be placed at the topmost headstone. Wreaths are allowed from November 1 to February 1. No other items may be on the gravesite from October 15 to April 15 and will be removed by the City after October 15.
5. The City assumes no responsibility for the care and watering of planters. All flowers will be removed as soon as wilted.
6. Dogs and other pets are not allowed in the cemetery.
7. No person shall disturb the quiet of the cemetery by noise of any kind or by improper conduct.
8. No person shall drive any vehicle faster than 10 miles per hour within the cemetery. All vehicles must remain on the roadway.
9. **MARKERS – FOUNDATIONS:**
  - a. Markers placed in the cemetery shall be level with the ground and shall be of bronze, granite, marble, or taconite. No vertical headstones are permitted. One marker and/or one footstone is permitted per gravesite (see diagram A).
  - b. Marker sizes (see diagram A):  
single grave 12x24    double grave 12x36    family plot (3-4 graves) 12x48
  - c. Footstone size: 12x24
  - d. All markers/footstones must have City approved 2"- 4" border which will be added to the marker/footstone size listed above. Additional fees apply for City installation of concrete or grave saver borders on military markers; the City does not install concrete borders for any other type of marker/footstone (grave savers available). Markers/footstones will be set by the City of Hoyt Lakes or authorized Marker Company with City approval. Marker companies and families may install marker/footstone if they have provided marker and/or footstone size, length, width, thickness and date of installment to the Public Works Department.
  - e. All markers/footstones must be no less than 4" in thickness. The City is not responsible for broken or cracked markers/footstones.
  - f. The City marks the placement of markers/footstones, however, the City does not place markers/footstones.

10. Lots 14 through 17 of Block 3 will be reserved for members of the clergy and their immediate families, who have served a Hoyt Lakes' church. The rules of paragraph 9.a. dealing with markers will not apply to these lots.
11. One (1) casket burial per grave site is allowed. Two (2) cremain burials and/or one cremain and one casket burial per grave site is also allowed. Casket burial must be first to enter gravesite. See Diagram B for permitted marker and/or footstone placement. Cremains cannot be mixed prior to interment.
12. Interments or disinterment will not be permitted on Sundays, or legal holidays. On the days permitted, interments will be between 8:00 a.m. and 3:00 p.m. and limited to one half an hour from prior arranged interment time. Additional fees apply for non-weekday and after normal business hours opening and closing.
13. No lot shall be used for any purpose other than the burial of human remains and the placement of appropriate memorials as permitted by cemetery rules. No excavation of any type will be permitted in the cemetery except by City employees.
14. No casket shall be interred within the Cemetery grounds unless first properly enclosed in a concrete vault or liner.
15. Before any grave is opened for disinterment written permission of next of kin or other legal authority must be obtained on forms provided by the City. All disinterment's must be supervised by a Minnesota licensed mortician who will be arranged and paid for by those authorizing the disinterment. The City will excavate down to the vault, casket or container of the remains but will not participate in the actual removal of the vault, casket or container. The firm removing the vault, casket or container must be approved by the City. No disinterment will be made between November 1 and May 1 except by court order. The cost charged by the City, exclusive of all other costs which are the responsibility of the requester, shall be twice the applicable opening and closing fee and will be paid at the time the request for disinterment is made.
16. On the death of a lot owner all grave sites shall be granted and conveyed according to statutory succession unless provided for by will. The City may request such evidence as it may deem necessary to prove that the gravesites in question are received by the person who would be entitled to receive them.

All transfers in grave site(s) ownership must be accomplished through the City. The original warranty deed must be returned to the City Clerk's office which will issue a new warranty deed to the new owner. Alternatively, the owner may request repurchase by the City. The City will repurchase the gravesites at the cost paid for by the owner at the time of purchase.

17. An area of the cemetery inside the cemetery fence, but away from the grave sites, has been designated for the planting of ornamental type memorial trees. Monies can be donated to the memorial tree fund; a minimum of \$100 donation is required and will go towards the purchase of a tree and 3'x6' memorial nameplate. The City will purchase and plant the tree and install the nameplate at the base of the tree. The tree and nameplate will not be purchased until donations reach the current cost for the items.

18. The City Council reserves the right to change these rules, as they deem necessary for the best interest of the cemetery. All cemetery associated fees shall be determined by the City Council and are subject to change.

19. Only City Employees are allowed to dig burial holes.

20. Columbarium:

- A Columbarium is an above ground repository composed of niches to hold cremation urns.
- Each niche shall contain the cremated remains of one body.
- Container size for cremains shall be no larger than a 10"x10"x10" cube.
- The initial opening and closing of a niche for the interment of cremains is included in the sale price.
- Purchase of a columbarium niche shall include a 4"x10" bronze niche front plaque of uniform font, including name, year of birth, year of death and one emblem (maximum emblem size of 1 1/2 x 1 1/2). Installation will be done by Public Works staff.
- Only temporary placement of flowers following inurnment is allowed.
- Columbarium landscaping includes planters which are maintained by the Cemetery Board. Individual memorial baskets are not allowed.
- No ornaments, beads, or any remembrance items to be placed on niches.
- No liquids placed inside of niches.
- City employee must be present during service.

DIAGRAM A: ALLOWED MARKER PLACEMENT



